

Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More

Guidance for Section 231 and 243 Providers

IELCE Definition

Integrated English Language and Civics Education (IELCE) is defined as education services provided to English Language learners who are adults, including professionals with degrees and credentials in their native countries, that enable adults to achieve competency in the English language and acquire the basic and more advanced skills needed to function effectively as parents, workers, and citizens in the United States. Services include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation, and may include workforce training. The IELCE grant can include **direct entry** into an IET program or can be a **bridge** to advanced credential training. Section 231 requires integrated English literacy and civics education services include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation and may include workforce training. Section 243 covers eligible providers receiving funds through the Integrated English Literacy and Civics Education program, which must provide services that: (a) Include instruction in literacy and English language acquisition and instruction on the rights and responsibilities of citizenship and civic participation; and (b) Are designed to: (1) Prepare adults who are English language learners for, and place such adults in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency; and (2) Integrate with the local workforce development system and its functions to carry out the activities of the program. The IET curriculum requires a single set of learning objectives for the education and literacy, workforce prep, and training.

Training services must include at least one of the following –

1. Occupational skills training, including training for nontraditional employment;

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2. On-the-job training;
3. Incumbent worker training;
4. Programs that combine workplace training with related instruction, which may include cooperative education programs;
5. Training programs operated by the private sector;
6. Skill upgrading and retraining;
7. Entrepreneurial training;
8. Transitional jobs;
9. Job readiness training provided in combination with the services above;
10. Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with the services above; and
11. Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.

Industry-Recognized Credentials –

Industry-recognized training credentials include, but are not limited to –

- Locally approved certificates eligible for inclusion on the Employment Training Provider List.
- Career Development and College Preparation (CDCP) CTE certificates with more than 48 contact hours.
- Certificates that meet the minimum threshold for inclusion under Perkins.
- Certificates that meet the threshold for Title IV Federal Student Aid.

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Training Options –

Students in an IELCE program must have the **opportunity** to be enrolled in **both** an adult education and literacy program and a workforce training program. Co-enrollment in the IELCE program may include one or more of the following options –

- ELLs are co-enrolled in a workforce training program provided through the Indiana Department of Workforce Development.
- ELLs are co-enrolled in the adult education provider’s workforce training program.
- ELLs are co-enrolled in a series of workforce training courses within a career pathway offered by multiple providers designed to lead to employment.
- ELLs are working directly with an employer through apprenticeship, pre-apprenticeship, or on-the-job training.